

Monticello Community School District

Dr. Brian Jaeger, Superintendent

- PH 319-465-3000
- FAX 319-465-6050
- WEB www.monticello.k12.ia.us

Hi everyone,

We are in full summer mode right now. That means hiring staff, cleaning buildings, summer sports, high school credit recovery, etc. If you have not heard yet, there is a nationwide teacher shortage and lowa is not immune to this problem. With each position that is posted we have received a handful of applications or NO applications. That is incredible because 10 years ago we were getting over 100 applications for popular positions like elementary teacher. The number of college students going into teacher education programs has dropped significantly over the last 10 years so I expect this problem to get worse over the next 3-5 years. In fact, if you have a child, grandchild, niece, nephew, or other relative who is an educator that grew up in this area and would like to move back home, tell them this is the time to do it!!! This shortage of staff is not limited to teachers. All of the support staff areas we have open will also be hard to fill when we start hiring in July. I guess that is the world we live in right now. I would expect to see another 12-15 job openings for support staff before the year starts.

I want to give out a BIG THANK YOU to all of our teaching staff, support staff, and the administrative staff who are all working hard this summer to implement programming and also to get our schools ready for the fall. It takes a lot of people to keep this train on the tracks and I really appreciate everyone doing their part. In addition, a THANK YOU....to all of our summer coaches for your time and dedication to our programs and our student-athletes. THANK YOU to all of our volunteers that announce the games, run the scoreboard, take tickets, and work in the concession stand. The great athletic environment we have does not happen without your commitment and dedication. THANK YOU to Mr. Tim Lambert who is constantly adjusting to the weather and organizing officials to make our game experience the best that it can be. One more THANK YOU to all of our programs, but more important than that, your kids appreciate your support. Even if they don't tell you that!!!

Finally, I just want to let everyone know that my door is always open to you if you have a question or a concern about the school district. We certainly do a lot of things right in our school district, but we are far from perfect. I always appreciate a good conversation with someone who has questions or would like to learn more about our school district. A school district is one of the cornerstones of a small community and I am proud to say that I think the relationship between our school and our community



has been a strong one built on good communication. So never hesitate to send me an email or give me a call anytime.

Thank you ALL for your continued support of the Monticello Community School District.

Sincerely,

Brian Jaeger, Superintendent

The **MISSION** of the Monticello Community Schools, a district striving for educational excellence, is to prepare students through challenging experiences, to be caring, productive, creative citizens, who will be life-long learners.



of the Monticello Community School District

INSIDE THIS ISSUE

Upcoming Events p. 2
2022-23 Registration .p. 3
Celebrationsp. 6
Important Infop. 4

SPECIAL POINTS OF INTEREST

Free & Reduced Application for 2022-23 school year on pages 5-14

UPCOMING EVENTS



Stop by for lunch after your open gym/practice or before going to the pool!

Summer Office Hours

The High School Office hours for July are Monday-Thursday from 8:00– Noon. Closed on Fridays. They will also be closed during Fair week. **All School Offices will be closed on July 4.**

The Shannon, Carpenter, and Middle School Offices are closed in July and will open again on August 1.

The District Office is open daily in the summer Monday-Friday from 8:00-4:00.

2022-23 School Year Important Dates:

- Registration is Tuesday, August 9 at the High School from 3-7pm
- Open House is Thursday, August 18 Elementary from 4:30-6pm; MS from 5-6:30pm; HS from 5:30-7pm
- First Day of School is Tuesday, August 23
- Homecoming Week is September 26-30, 2022
- 2023 Spring Break is March 13-17
- 2023 Graduation is Sunday, May 28
 - The full 2022-23 calendar is available on our website.

Events for July

- 9/10 SB DH vs Durant—10:00am
- 5 District Baseball @ Beckman— 5:00pm
- 5-8 Youth Basketball Camps
- 6 Softball Regionals @ N. Fayette Valley-7:00pm
- 8 School Permit Meeting-7:45am
- 18 Board Meeting—6:00pm

School Permit Meeting

Wednesday, July 8

7:45am

High School Commons

This meeting is for students **AND** parents of those who wish to obtain school driving permits. Student and at least one parent must attend. Students must bring their driver's permit to the meeting.

IMPORTANT!

⇒ Before School starts in August <u>all</u> <u>Kindergarten</u>, 7th, and 12th grade <u>students</u> must have their expected immunizations per state law.



- ⇒ <u>All Kindergarten and 9th grade stu-</u> <u>dents</u> must have a current Dental screening certificate on file.
- ⇒ <u>All Kindergarten students</u> must be up to date on their preschool shots and have received their 4year-old boosters of Dtap, Polio, MMR, and Varicella.
- ⇒ <u>All 7th grade and above students</u> must show proof of having received a Tdap (Tetanus/ Acellular Pertussis) vaccination booster AND a Meningococcal vaccination on or after 10 years of age.
- \Rightarrow <u>All students in grades 7-12</u> interested in participating in sports must have a current physical and concussion form on file.
- ⇒ <u>All 12th grade students</u> must show proof of receiving 2 DOSES of Meningococcal vaccine; or 1 dose if first dose was received at 16 years of age or older.

Get those appointments scheduled early!

2022-23 School Registration

Registration in the Monticello Community School District for 2022-23 has been scheduled for:

Tuesday, August 9 from 3-7:00pm @ Monticello High School

E-Registration will be available again this year. However we are switching over to a new student information system. We will no longer be using PowerSchool. The student information system is called Infinite Campus. We will be sending out more information soon. The e-Registration link won't be available until the first week of August. (please watch our website and Facebook page for updates) <u>Registration needs to be done by August 12</u>. If you are unable to attend registration on August 9 or register online, please call your building secretary by August 12. Preschool and kindergarten students new to the District will receive a registration letter in the mail in late July.

You are able to pay online again this year! This gives you the option of doing your registration and paying for fees (including lunches) online and not have to come to the high school to register. Also, you will be able to pay for your fees and lunch at registration OR online with a credit/debit card <u>AND</u> the convenience fee of 3.61% will be waived from <u>Monday, August 8-Friday, August 12 ONLY!</u> Schedules, padlocks, etc. can be picked up at registration or open house once fees have been paid. Chromebooks will be issued at Open House. *Please check our website and Facebook page regularly for updates.*

2022-23 School Fees & Lunch Prices:

<u>School fees:</u>	Lunch prices:
Elementary - \$50	Elementary - \$2.40
MS - \$65 (optional padlock \$5)	MS & HS - \$2.50
HS—\$80	Ala carte—Must have money in your lunch account to purchase
	Extra Lunch (7-12 only) - \$2.60
	Extra or Snack Milk—\$.40
	Adult lunch - \$4.15
	Student breakfast—\$1.70 Adult breakfast—\$2.00

2022-23 School Year begins Tuesday, August 23, 2022

The 2022-23 School Calendar can be found on our website.

School supply lists are available in the District Office or on our website.

Free/Reduced School Fees are determined by completing the free/reduced meals application that is in this newsletter. <u>Please</u> complete & return by **Aug. 1**; otherwise you will be charged the full fee at registration time. It only takes a few minutes! Open House @ All Schools <u>Thursday, August 18</u> **Staggered times for each building** Elementary: 4:30-6:00 pm Middle School: 5:00-6:30 pm High School: 5:30-7:00 pm

Private Instruction- (Annual Notice)

Private Instruction is instruction using a plan and a course of study in a setting other than a public or organized accredited nonpublic school. It includes competent private instruction (CPI) by a licensed practitioner or a non-licensed person, independent private instruction (IPI), home school assistance programs (HSAP), and non-accredited nonpublic schools. Forms are available in the Superintendent's Office if needed.

X Reminder to register for Kindergarten next year!

2022-23 Kindergarten Registration - Parents, if you have a child that is 5 by September 15, 2022, please register them by using the following link: https://www.monticello.k12.ia.us/shannonelementary/shannon-downloads/. You can register by mail or electronically.

If you have any questions please call Sandy Hinrichs at 319-465-3000, option 5, or email at sandy.hinrichs@monticello.k12.ia.us

IMPORTANT INFO



WE are in need of SUBS!

We are looking for the following substitute positions for the upcoming school year.

Substitute Special Education Associates

- \$11.00 per hour
- On call, as needed basis
- Provide one-on-one or small group assistance to special needs students
- Previous healthcare or working with children preferred

Substitute Bus Driver

- Must have a CDL license with the passenger & school bus endorsements
- \$19.50 per hour
- On call, as needed basis

Substitute Custodians

- \$12.00 per hour
- On call, as needed basis
- Substitute Food Service
 - \$13.00 per hour
 - On call, as needed basis

Substitute Registered Nurse

- \$136 per day (based on 8 hour day)
- On call, as needed basis

Applicants must have a high school diploma and pass a background check. To apply please stop by the District Office @ 850 E Oak St, Monticello, IA or apply online at https:// www.monticello.k12.ia.us/district-2/human-resources/ employment/.

For questions or more information, please contact Brooke Scott at 319-465-3000, option1 or brooke.scott@monticello.k12.ia.us. EEO.

Silver Service Cord

High School students, summer is a great time to get started on earning your Silver Service hours.

The goal of the Silver Service Cord is to recognize students who have contributed to their community or school by volunteering their time and talents. An increasing number of scholarship applications require applicants to list service and experiences. Volunteer time often leads to employment and future educational opportunities as well as enabling students to understand the connection between school, work, and community. Interested MHS students must complete 300 hours of service during four years of high school starting with the summer after eighth grade, to receive the Silver Service Honor cord on Senior Honors night. For more information visit our website: http://www.monticello.k12.ia.us/silver-service/

Parents of next year's Seniors:



Summer is a great time to take senior portraits!

Senior and baby pictures for the yearbook are due **before winter break of senior year**. Plan to take photos over the summer and have one thing crossed off the senior to-do list! A free option is available for a yearbook photo on Halverson's school picture day in the fall also. Guidelines are listed below:

GUIDELINES FOR SENIOR PHOTOS FOR YEARBOOK

- head and shoulders only
- vertical format
- clothing should conform to school dress code
- no inappropriate poses
- no other people, animals, objects/props in photograph
- no sunglasses
- color or B/W are acceptable
- submit digitally or write name on back if submitting a hard copy.
- must be received by deadline (before winter break of senior year)

Hearing Screenings: Grant Wood Area Edu-

cation Agency (GWAEA) screens all students in Alternative Kindergarten (AK), kindergarten, and grades 1, 2, and 5. Students in the Early Learning Program with IEP's will be screened. Students in grades 3, 4, middle, and high school, who are new to the school, that don't have a documented hearing test, and some students with a history of known hearing loss will also be tested. Follow up testing may occur periodically if previous hearing test results were not within normal limits. Parent/guardians not wishing their child's hearing tested should notify the health office in writing at the beginning of the year.

Parents/guardians with concerns about their child's hearing may contact their school nurse or Grant Wood Area Education Agency to schedule a hearing test at any time, (319) 399-6700.



Free and Reduced Lunch Application

The application for free and reduced price school lunch for the 2022-23 school year is included in this issue of the School Spirit. Please complete carefully. Families wishing to apply should complete the enclosed application <u>in it's</u> <u>entirety</u> and return it to the Superintendent's Office, 850 E Oak Street or mail to Food Service, Monticello Schools, 850 E Oak Street, Monticello, IA 52310 by <u>August 1!</u> This will allow applications to be processed prior to school registration on August 9. Applications are also available on our website. <u>The State recommends you apply whether</u> <u>you think you qualify or not. If your child(ren) qualifies for free or reduced-price meals, you may also</u> be eligible for other benefits (registration fees, etc.), so please complete and return to us! Thanks!

PARENT/GUARDIAN INFORMATION LETTER FOR FREE AND REDUCED PRICE SCHOOL MEAL APPLICATION

Frequently Asked Questions About Free and Reduced Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. Monticello Community School District offers healthy meals every school day. Breakfast costs \$1.70; lunch costs (K-4) \$2.40 per meal; MS & HS lunch costs \$2.50 per meal_Your children may qualify for free meals/milk or for reduced price meals. Reduced price is \$.30 for breakfast and \$.40 for lunch. Return or mail the completed application to: Pat Kelly, Monticello High School, 850 East Oak Street, Monticello, IA_52310 by August 1, 2022.

Below are some common questions and answers to help you with the application process.

- 1. WHO CAN GET FREE OR REDUCED PRICE MEALS?
 - All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP-formerly Food Assistance in Iowa), the Family Investment Program (FIP) or a few specific Medicaid programs are eligible for free or reduced price meals.
 - Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
 - Children participating in their school's Head Start program are eligible for free meals.
 - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
 - Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below and submit an application for free and reduced price meals/milk.

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	25,142	2,096	1,048	967	484
2	33,874	2,823	1,412	1,303	652
3	42,606	3,551	1,776	1,639	820
4	51,338	4,279	2,140	1,975	988
5	60,070	5,006	2,503	2,311	1,156
6	68,802	5,734	2,867	2,647	1,324
7	77,534	6,462	3,231	2,983	1,492
8	86,266	7,189	3,595	3,318	1,659
Each additional					
family member:	8,732	728	364	336	168

FEDERAL INCOME ELIGIBILITY GUIDELINES for School Year 2022-2023

2. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: Pat Kelly, Monticello High School, 850 East Oak Street, Monticello, IA, 52310, 319-465-3000, ext. 1374 or nat kelly/@monticello k12 is us immediately as eligibility for free or reduced price meals is extended to all school are

pat.kelly@monticello.k12.ia.us immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from DHS, submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives food assistance and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.

3. WHAT IF WE HAVE FOSTER CHILDREN? Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.

- 4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: Superintendent Brian Jaeger, Monticello Community School District, 850 East Oak Street, Monticello, IA, 52310, 319-465-3000 or brian.jaeger@monticello.k12.ia.us.
- 5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No, complete the applications for free and reduced price school meals for all the students in your household. We cannot approve an application unless complete eligibility information is submitted, so be sure to complete all required information.
- 6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes, your child's application is only good for that school year and for the first few days of this school year, through October 5, 2022. You must complete a new application unless the school told you that your child is eligible for the new school year. When the carryover period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.
- 7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please complete and send in an application.
- 8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes, you, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
- 9. WILL THE INFORMATION I GIVE BE CHECKED? Yes, we may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.
- 10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting SNAP, FIP or other benefits.
- 11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Superintendent Brian Jaeger, Monticello Community** School District, 850 East Oak Street, Monticello, IA, 52310, 319-465-3000 or brian.jaeger@monticello.k12.ia.us.
- 12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
- 14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food or clothing or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
- 15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER? Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.
- 16. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet and attach it to your application. Contact Pat Kelly, Monticello High School, 850 East Oak Street, Monticello, IA, 52310, 319-465-3000, ext. 1374 or pat.kelly@monticello.k12.ia.us to receive a Supplemental Worksheet.
- 17. WHO CAN GET FREE MILK? If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, they are not eligible to receive free milk.

- 18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call **1-877-347-5678**. Your children may be eligible for Hawki (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for Hawki information. A school waiver form is available from your school.
- 19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.
- 20. DO I NEED TO REPORT MY RACE AND ETHNICITY? It is optional to complete the racial/ethnic portion of the application however if you do not select race or ethnicity, one will be selected for you based on visual observation.
- 21. Translated applications are available at: http://www.fns.usda.gov/school-meals/translated-applications.

If you have other questions or need help, call Pat Kelly, 319-465-3000, ext. 1374.

Sincerely,

Pat Kelly, Food Service Director

USDA Nondiscrimination Statement:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <u>https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf</u>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or

- 2. fax:
- (833) 256-1665 or (202) 690-7442; or 3. email:

email: program.intake@usda.gov

This institution is an equal opportunity provider.

Iowa Non-Discrimination Statement: "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515- 281-4121, 800-457-4416; website: https://icrc.iowa.gov/."

Information Statement

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced-price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Family Investment Program (FIP) or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of programs rules.

HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS/MILK

Please use these instructions to help you fill out the application for free or reduced price school meals/milk. You only need to submit **one** application per household, even if your children attend more than one school in **Monticello Community School District.** Please follow these instructions in order. Each step of the instructions is the same as the steps on your application. The application must be filled out completely to certify your children for free or reduced price school meals. <u>Completed applications should be mailed or returned to Completed applications should be mailed or returned to Pat Kelly, Monticello High School, 850 East Oak Street, Monticello, IA, 52310. If at any time you are not sure what to do next, please contact Pat Kelly at <u>pat.kelly@monticello.k12.ia.us</u> or 319-465-3000, ext. 1374.</u>

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN AND STUDENTS UP TO AND INCLUDING GRADE 12.

Tell us how many infants, children and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include all members in your household who are:

- Children age 18 or under and are supported with the household's income;
- In your care under a foster arrangement or qualify as homeless, migrant or runaway youth;
- Students attending Monticello Community School District, <u>regardless of age</u>.
- A) List each child's name and date of birth. Print each child's first name, middle initial, last name and date of birth (optional). Use one line of the application for each child. If there are more children present than lines on the application, attach a Supplemental Worksheet, which can be obtained from the school, with all required information for the additional children.
- B) Is the child a student? Mark 'Yes' or 'No' under the column titled "student" to tell us which children attend Monticello Community School District. If you marked 'Yes' write where the child attends school and write the grade level of the student in the "Grade" column to the right.
- C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are ONLY applying for foster children, after finishing STEP 1, go to "STEP 4". Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.
- D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section may meet this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and complete all steps of the application.

STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN the Supplemental Nutrition Assistance Program (SNAP), Family Investment Program (FIP) OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP-formerly Food Assistance in Iowa)
- The Family Investment Program (FIP)
- The Food Distribution Program on Indian Reservations (FDPIR)

A) IF NO ONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS: • Circle 'NO' and go to STEP 3. (Leave the rest of STEP 2 blank)

B) IF ANYONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- Circle 'YES' and provide a case number for SNAP, FIP, or FDPIR. You only need to write one case number. If you participate in one of these programs and do not know your case number, it is located on your Notice of Decision. You must provide a case number on your application if you circled "YES".
- Go to STEP 4.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.

- · Gross income is the total income received before taxes.
- Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.
- A) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.
- B) Provide the last four digits of your Social Security Number. An adult household member must enter the last four digits of their Social Security Number in the space provided.
- C) You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social security Number, leave this space blank and mark the box to the right labeled "Check if no SSN."
- D) Report all income earned or received by children. Refer to the table below titled "Sources of Income for Children" and report the combined gross income for ALL children listed in Step 1 in your household in the box marked "Child Income." Only count foster children's income if you are applying for them with the rest of your household (income from a part-time job or from any funds provided to the child for the child's personal use). It is optional for the household to list foster children living with them as part of the household on an application for non-foster children.

Table 1. Sources of Income for Children

What is Child Income?

Child income is money received from outside your household that is paid **directly** to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.

Sources of Child In	come Example(s)
 Earnings from work 	 A child has a regular full or part-time job where they earn a salary or wages. (Infrequent earnings, such as income from occasional babysitting or lawn mowing, are not counted as income.)
 Social Security Disability Payments Survivor's Benefits 	 A child is blind or disabled and receives Social Security benefits. A parent is disabled, retired, or deceased, and their child receives social security benefits.
Income from person outs.	
Income from any other so	A child receives regular income from a private pension fund, annuity, or trust.

FOR EACH ADULT HOUSEHOLD MEMBER:

- E) List Adult Household member's name. Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." Do not list any household members you listed in STEP 1.
- F) Report earnings from work. Refer to the chart below titled "Sources of Income for Adults" and report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are self-employed business or farm owner, you will report your net income. If you need assistance with this, ask your children's school for the Supplemental Worksheet which has self-employment calculations.

Who should I list here?

When filling out this section, please include **all** adult members in your household who are:

• Living with you and share income and expenses, even if not related and even if they do not receive income of their own.

Do not include:

- People who live with you but are not supported by your household's income AND do not contribute income to your household.
- Children and students already listed in Step 1.

What if I am self-employed?

If you are self-employed, report income from work as a **net** amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts and revenue. Ask your school for a Supplemental Worksheet to assist you in determining your monthly gross annual income before deductions.

- G) Report income from public assistance/child support/alimony. Refer to the chart below titled "Sources of Income for Adults" and report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. <u>Do not report the value of any cash value public assistance benefits NOT listed on the chart.</u> If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.
- H) Report income from pensions/retirement/all other income. Refer to Table 2 below titled "Sources of Income for Adults" and report all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

Earnings from Work	Public Assistance/ Alimony/Child Support	Pensions/Retirement/All Other Income
 Salary, wages, cash bonuses Net income from self- employment (farm or business) If you are in the U.S. Military: Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) Allowances for off-base housing, food and clothing 	 Unemployment benefits Worker's compensation Supplemental Security Income (SSI) Cash assistance from State or local government Alimony payments Child support payments Veteran's benefits Strike benefits 	 Social Security (including railroad retirement and black lung benefits) Private Pensions or disability benefits Regular Income from trusts or estates Annuities Investment Income Earned interest Rental income Regular cash payments from outside household

Table 2. Sources of Income for Adults

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

- A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.
- **B)** Print and sign your name and write today's date. Print the name of the adult signing the application and sign in the box labeled "Signature of adult completing the form."
- C) Mail or return completed form to: Pat Kelly, Monticello High School, 850 East Oak Street, Monticello, IA, 52310. Please <u>do not</u> mail completed form to the Department of Agriculture as this will delay processing.
- D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.
- **E)** Decline having your information released to Hawki. If you do not want your household information shared with Hawki, print, sign and date in the box provided.
- F) Obtaining translated applications. If you need a translated application with instructions, they can be found in 49 languages at: https://www.fns.usda.gov/school-meals/translated-applications.

NOTICE OF NONDISCRIMINATION-Students, parents, employees, and others doing business with or performing services for the Monticello Community School District are hereby notified that the District does not discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age, sexual orientation, gender identity, or genetic information (for employment) in any of its education programs, activities, or employment opportunities, pursuant to Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and other applicable state and federal laws. This prohibition on discrimination applies to admission and employment. The District has adopted grievance procedures for processing and resolving formal and informal Title IX sex discrimination and sexual harassment complaints and other discrimination complaints. Inquiries regarding sex discrimination pursuant to Title IX of the District's nondiscrimination policy may be directed to the District's Title IX Coordinator, Todd Werner, 860 East Oak Street, Monticello, Iowa 52310, 319-465-3000 ext.2101, todd.werner@monticello.k12.ia.us; other grievances or complaints related to the District's nondiscrimination policy may be directed to the District's Equity Coordinator, Todd Werner, at 860 East Oak Street, Monticello, Iowa, 319-465-3000 ext.2101, todd.werner@monticello.k12.ia.us. Inquiries related to sex discrimination pursuant to Title IX may also be referred to U.S. Department of Education (attn. Assistant Secretary, Office for Civil Rights; 400 Maryland Avenue Southwest, Washington, DC 20202; 800-421-3481; OCR@ed.gov). Inquires related to other grievances or complaints may be directed to the Director of the Office for Civil Rights U.S. Department of Education, Citigroup Center, 500 W. Madison Street, Suite 1475, Chicago, IL 60661-7204, Telephone: (312) 730-1560 Facsimile: (312) 730-1576, Email: <u>OCR.Chicago@ed.gov</u>)

Monticello Community School District, 850 E Oak Street, Monticello, Iowa 52310

Dr. Brian Jaeger, *Superintendent* Phone: 319-465-3000 Fax: 319-465-6050 www.monticello.k12.ia.us



Providing rigorous, authentic, personalized learning, utilizing the local and global community.

Board of Education: Craig Stadtmueller, Mandy Norton, John Schlarmann, Amanda Brenneman, Mark Rieken

We		ad Start (documentation required)	☐ Head Start (documentation required)	□ FIP/SNAP □ Hea	Household Size:	al Income Conversion	Applicatic
Image: Second control of second control control of second control c	Ie Connection Ie Weekly Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints Image: Second constraints	rmation is given in fifts, and I may be g dult completing Daytime Phon Application # e Monthly x24 Ani			Household Size:	Conversion	
Mode deductions or dollars Period Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and Federal laws." Image: Constraint of the state and federal laws." Image: Constraint of the state and federal laws." Image: Constraint of the state and federal laws." Image: Constraint of the state and federal laws." Image: Constraint of the state and federal laws." Image: Constraint of the state and federal laws." Image: Constraint of the state and federal laws." Image: Constraint of the state and federal laws." <td>In the form In the fo</td> <td>rmation is given in fifts, and I may be p dult completing Daytime Phon Daytime Phon Application #: e Monthly x24</td> <td></td> <td></td> <td>Weekly x52</td> <td>Conversion</td> <td></td>	In the form In the fo	rmation is given in fifts, and I may be p dult completing Daytime Phon Daytime Phon Application #: e Monthly x24			Weekly x52	Conversion	
And taxes in whole we dollars dollars whole we dollars by taxes in whole we are complexed by SFA:	re (optional)	rmation is given in fifts, and I may be p dult completing Daytime Phon Application #:] D: \//~~k			Annual Income Conversion
ercceipt of Federal funds, and that school official beliaves of taxes in whole we we are school of the second of the second of the school of t	e (optional)	rmation is given in rfits, and I may be r dult completing Daytime Phon		NISTRATIVE USE C	DO NOT WRITE BELOW THIS LINE. FOR ADMINISTRATIVE USE ONLY	O NOT WRITE BL	DO
applicable State and Federal laws."	the form	rmation is given in rfts, and I may be p dult completing	State Zip	-	Apt. # City	Street Address (if available)	Street Address
Applicable State and Federal laws."	the form	rmation is given in fits, and I may be p dult completing					
Applicable State and Federal funds, and that school officia	Prosenue Weekly Weekly Bi-weekly With River	rmation is given in fits, and I may be J	Printed name of a		the form	Signature of adult completing the form	ignature of a
Image: state stat	Weekly		l understand that this info dren may lose meal bene 	all income is reported. Ise information, my chil	" certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in con may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be pros	e) that all information k) the information. I	"I certify (promise may verify (check
Image: state	Bi-weekly				Contact Information and Adult Signature	Contact Informati	STEP 4 0
Mon deductions dollars dollars we lars	Bi-weekly	\$		\$			C,
S C C C C C C C C C C C C C C C C C C C	Bi-weekly	÷		\$			Wembers section
Mon deductions or dollars We Bi-wee	Bi-weekly	\$		\$			Household
Mon taxes in whole dollars Bi-we	Bi-weekly	÷		\$		T V	with the All Adult
thly Report income before ekly ekly		Report income before deductions or taxes in whole dollars	Weekly Bi-weekly 2x Month Monthly Yearly	Report income before deductions or taxes in whole dollars	First and Last Names. Include children who are temporarily away at school or in college.		you with the Child Income question. The Sources of Income for Adults
	Support/Alimony How Often?	Subt	Other Income How Often?	Other	Members	dren	Income for Children section will help
hild Gross Pension/Retirement	ic Assistance/Child	Gross Public A	Gross Earnings from Work/All	Gross Earning	Names of All Adult Household		The Sources of
even if they do not receive income. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report. Applications with blank income fields will be processed as complete. If more spaces are required for additional names, attach the supplemental worksheet.	ave any fields blank, you are ed for additional names, at	you enter '0' or lea	n any source, write '0'. If d as complete. If more s	not receive income from fields will be processe	even if they do not receive income. If they do not receive income from any source, write '0'. If you enter '0' or leave income to report. Applications with blank income fields will be processed as complete. If more spaces are required	i Inne see	PriceSchool Meals for more information.
		TEP 1 \$	1 Members not listed in S	self): List all Household	All Adult Household Members (Include yourself): List all Household Members not listed in STEP 1	ш	Free and Reduced
d How Often? Weekly Bi- 2x Monthly Yearly weekly Month	Total Income Received by All Children		ldren in the household earn or receive income. Please include the TOTAL gross earned income by all Children listed in STEP 1 here.	the household earn or r pross earned income by	D. Child Income: Sometimes children in the household earn or receive income. Please include the TOTAL gross earned income by all Children listed in STEP 1 here.	ğ	here? Please read
	XXX-XX-	1 m	(SSN) of Adult Household Member: XXX-XX-			Γ	
C. Check No SSN	Number	Social Security	Last Four Digits of Social Security Number	Adults) B.	A: Total Number of All Household Members (Children+Adults)	Number of All H	5
			vered 'Yes' to STEP 2)	p this step if you ansv	Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)	sport Income for .	STEP 3 Re
ne go to:	To Apply On-Line go to:			Case Number:	s space. s are <u>not acceptable</u> .	Write only one case number in this space. Medicaid, Title XIX & EBTcard numbers are <u>not acceptable</u>	Vrite only one c ledicaid, Title XIX
SNAP, FIP, or FDPIR? STEP 3).	(Do not complete STEP 3).	llowing assistar hen go to STEP 4	one or more of the fo e a case number here th	rently participate in vu answered Yes, writ	Do any Household Members (including you) currently participate in one or more of the following assistance Check one: ☐ Yes/ ☐ No If No, go to STEP 3. If you answered Yes, write a case number here then go to STEP 4 (Do	Do any Household Membre Check one:□ Yes/□ No	STEP 2 Do
Check a						or Runaway are eligible for free meals. Read How to Apply for Free and Reduced Price School Meals for more information.	or Runaway are eligible for free meals. Read How to Apply for Free and Reduced Price Schoo Meals for more information.
III that ap						even if not related." Children in Foster care and children who meet the definition of Homeless Minrant	even if not related." Children in Foster care and children who n the definition of Homeless Min
Child's Grade Foster Migrant, School Grade	Student Yes No	Date of Birth	Child's Last Name	MI	Child's First Name	Definition of Household Member: 'Anyone who is living with you and shares income andexpenses,	Definition of Household Men "Anyone who is living with you shares income andexpenses,
attach the supplemental worksheet)	dditional names, att	es are required for ac	p grade 12 (if more space	dren, and students u	List ALL Household Members who are infants, children, and students up grade 12 (if more spaces are required for additional names,	ist ALL Household	

Waiver Information waver STATEMENT If your children) qualifies for free or reduced price meak, you may also be eligible for other benefits. If you sign this waver, your children) will be considered for a full or partial waiver of school fees. I understand that I will be releasing information that will show that I applied for free and reduced price school meals for my children). I give up my rights to confidentiality for waiver of school fees ONLY. I certify that I an the parent/guardian of the children) for whom application is being made. YOU DO NOT HAVE TO COMPLETE THIS WAIVER TO GET FREE OR REDUCED PRICE SCHOOL MEALS. Signature of Parent/guardian Date Date Date	2. rax. (as3) 256-1665 or (202) 690-7442; or Keturn comp 3. email: program.intake@usda.gov This institution is an equal opportunity provider.	U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or	To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <u>https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf</u> , from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by: 1 * mail:	Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.	USDA Nondiscrimination Statement: In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity	The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Family Investment Program (FIP) or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We WAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.	Parent/Guardian Name (Printed)Signature_Signature_Signature_Signature_Signature_Signature_Signature_Signature_Signatur	Low-Cost Health Insurance for Children If your children do not have health insurance, many families getting free or reduced price meals can also get free or low-cost health insurance for their children. The law requires public schools to share your free and reduced price meal eligibility information with Medicaid & Hawki, the State's medical insurance program for children. Private schools, RCCIs and childcare organizations may choose to share this information. Specifically, we will give them your child's name, your name & address. Medicaid & Hawki can only use the information to identify children who may be eligible for free or low-cost health insurance and contact you. They are not allowed to use the information from your free and reduced meal application for any other purpose or to share it with any other entity or program. You are not required to allow us to share information, it will not affect your child's eligibility for free or reduced price meals. If you do NOT want your information shared with Medicaid or Hawki, you must tell us by completing the information below. If you want further information, you may call Hawki at 1-800-257-8563. Also, if you are already receiving Medicaid or Hawki, please sign below. This will avoid another contact. My signature below indicates I DO NOT want school officials to share information from my free and reduced price meal application with Medicaid or Hawki.	Race (check one or more):	Ethnicity (check one):	nie secularia optionariana dos not anext your onnorentis engliantity for nee or reduced price means. In you do not select nace or ennimity, one will be selected for you based on visual OBSENATION
rtial waiver of school fees. I understand that I will be releasing information that will show that I applied for free and whom application is being made. YOU DO NOT HAVE TO COMPLETE THIS WAIVER TO GET FREE OR	Keturn completed form to: Pat Kelly, MCSD 850 E Oak St. Monticello, IA 52310	Translated applications are available at: http://www.fns.usda.gov/school-meals/translated-applications	owa Non-Discrimination Statement: "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14 th St. Des Moines, IA 50319-1004; phone number 515- 281-4121, 800-457-4416; website: <u>https://icrc.iowa.gov/</u> ."	tive means of communication to obtain program information dministers the program or USDA's TARGET Center at (202)	DA) civil rights regulations and policies, this institution is ion), disability, age, or reprisal or retaliation for prior civil rights	he information, but if you do not submit all needed security number of the adult household member who signs you list a Supplemental Nutrition Assistance Program other FDPIR identifier for your child or when you indicate ion to determine if your child is eligible for free or reduced formation with education, health, and nutrition programs to cials to help them look into violations of program rules.	Date	urance for their children. The law requires public schools to share at eschools, RCCIs and childcare organizations may choose to share to identify children who may be eligible for free or low-cost health ose or to share it with any other entity or program. You are not your information shared with Medicaid or Hawki, you must tell ady receiving Medicaid or Hawki, please sign below. This will avoid Medicaid or Hawki.	🗆 Native Hawaiian or Other Pacific Islander 🛛 White		tce or etrinicity, one will be selected for you based on visual

rement Runaway at from the sees of this	Apple M. Apple an and apple apple	Additional Children in Your Household (not listed on page 1)	sted on page			-	0.004 accessors	2	L);;		Child,	ก้	1000				omeless,
on the first page of the application. Check all that a mony Month first page of the application. Check all that a mony Month for application. How Often? How Often? Report income deductions deductions How Often? How Often? How Often? How Often? How Often? Bi-weekly before taxes in whole delars How Often? How Often? Bi-weekly before taxes in whole delars How Often? How Often? Bi-weekly Bi-weekly Bi-weekly How Often? Bi-weekly S S Bi-weekly How Often? Bi-weekly S S Bi-weekly How Often? How often? How Often? How Often? How Often? Bi-weekly S Bi-weekly How Often? Bi-weekly S Bi-weekly Bi-weekly S S Bi-weekly Bi-weekly Bi-weekly S Bi-weekly Bi-weekly Bi-weekly Bi-weekly S Bi-weekly Bi-weekly Bi-wee	Child's First Name		Child's Last	Name		Date	of Birth	Yes Stu	No		Schoo	<u>o</u> w	Grade	pply	Foster Child	~~~	Migrant, Lunaway
Image: Stance/Child mony How Oten? Gross Pension/Retirement Mon Oten? How Oten? Bi-weekly How Oten? How Oten? How Oten? Bi-weekly How Oten? How Oten? How Oten? Bi-weekly How Oten? How Oten? How Oten? S How Oten?														all that a			
on the first page of the application. Stance/Child Gross Pension/Retirement mony How Often? How Often? How Often? Report income before deductions How Often? Bi-weekly b hor taxes in whole y Bi-weekly Monthily b from often? Bi-weekly Monthily b ercore Bi-weekly Monthily b from often? Bi-weekly S Image: Standard S S Bi-weekly S Image: Standard S Image: Standard S Bi-weekly S Image: Standard S Image: Standard S Bi-weekly S Ima														Chec			
Stance/Child Gross Pension/Retirement mony How Often? How Often? Report income Bi-weekly hor taxes in whole bi-weekly or taxes in whole bi-weekly bi-weekly bi-weekly hor taxes in whole bi-weekly bi-weekly	Any income earn	ied by the above	listed child	lren st	ould	be inc	luded und	der Step		n the	first	page	of the applic	ation.			
stance/Child Gross Pension/Retirement How Often? Report income Bi-weekly Month before deductions working or taxes in whole before deductions before deductions working or taxes in whole Bi-weekly before deductions Working or taxes in whole Bi-weekly before deductions Bi-weekly or taxes in whole Bi-weekly before deductions Bi-weekly before deduction	Additional Adults in Your Hous	sehold (<u>Not</u> liste	ed on page 1)													
Bi-weekly Monthly Report income deductions durations Bi-weekly or taxes in whole durations whole weekly Bi-weekly S collars Bi-weekly	Names of All Adult Household Members	9.292	rnings from Income	Work/A	VII Oth	er	Gros	s Public Suppo	Assist	ance/(ony	Shild		Gross	Pensic	on/Retin	i remen : w Often?	~ F
Image:	First and Last Names. Include children who are temporarily away at school or in college.	Report income deductions or 1 whole dolla		Bi-weekly	2x Month		Report int before dedu or taxes in dollars	come Jctions Whole	43.55	Bi-weekly	2x Month	Monthly	Report income before deductior or taxes in whole dollars	10 1000000 0000		Bi-weekly	2x Month Monthly
Image:		S					S						÷				
n other sources. Iless the current monthly income provides a more accurate personal expenses such as interest on home payments, medical nds of employment must be treated as separate and apart from the ant for which a salary was received, the income for purposes of positive income earned in other employment. For purposes of this necessary information for arriving at allowable income from private d together the amounts reported on the following lines:		s so					÷> ↔	_] 🗆	n 49				
Self-Employment Income Calculations Self-Employed persons may use income tax records for the preceding calendar year as a base to project the current year's net income, unless the current monthly income provides a more accurate measure. Report income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses such as interest on home payments, medical expenses, and other similar non-business venture. For example, if you operated a business at a net loss, but held additional employment for which a salary was received, the income from the salary only. The loss from the business cannot be deducted from a positive income earned in other employment. For purposes of this application, it is not possible to report a negative income from any business venture. The least income possible is zero (no income). The necessary information for arriving at allowable income from private business operation may be taken from your most recent U.S. Individual Income Tax Retum - Form 1040 or 1040-SR and Schedule 1. Add together the amounts reported on the following lines: Capital Gain or (Loss) Form 1040 or 1040-SR,LINE 7					_	_				[6	_	2.1		
		÷	S [If-Empl	oymen		\$ e Calculatio						S S S S S S S S S S S S S S S S S S S				
	This guidance will assist you in calculating the an Self-employed persons may use income tax records f measure. Report income derived from the business v expenses, and other similar non-business deductions income generated or lost from your business deductions applying for reduced price or free meals would be the application, it is not possible to report a negative inco- business operation may be taken from your most reco Capital Gain or (Loss) Form 1040 or 1040-SR,LINE 7 Business Income or (Loss) Schedule 1 Part 1, LINE 3	\$ rds for the preceding vision of the preceding vision the preceding vision of the preceding vision of the the set of the precedent of the pr	f you engage i calendar year a ting costs incur in reducing gro- you operated a you operated a vealary only. Th is salary only. Th is salary only. Th al Income Tax F	II-Empl n farmir nred in the ss busin busines busines the loss fr The leas the leas	oyment ly, are s ly, are s	LIncom self-eme piect the pration or orme. Ad other busines he possi he possi 140 or 1	Calculatio ployed or ha current year ¹ f that income ditional incor but held addi but held addi ble is zero (n 040-SR and	ns ave incom 's net incom b. Deductio b. Deductio b. Deductio titional emp of income) of income) Schedule Schedule	le from the me, unle syns for pe syns for pe syns for pe syns for the reference of the refe	s of em s of em cositive i cositive i cositive i	ources current pployme income income income	s. monthi alary w earne mation mounts	y income provide h as interest on t be treated as s ts received, the i in other employ for arriving at alk reported on the	s a moi nome pr eparate ncome t rment. F following	□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	ate at from art from oses of from priv	· · ·
Other Gains or (Losses) Schedule 1 Part 1, LINE 4	This guidance will assist you in calculating the Self-employed persons may use income tax recorres measure. Report income derived from the busines programs, and other similar non-business vent income generated or lost from your business vent applying for reduced price or free meals would be application, it is not possible to report a negative i business operation may be taken from your most Capital Gain or (Loss) Form 1040 or 1040-SR,LIN Business Income or (Loss) Schedule 1 Part 1, LINE Other Gains or (Losses) Schedule 1 Part 1, LINE	\$ we amount to report if ass venture less opera- tions are not allowed i ture. For example, if y e the income from the income from any busi t recent U.S. Individua NE 7 NE 3	I □ Se fyou engage i calendar year <i>i</i> tring costs incu- in reducing gro- you operated a you operated a salary only. Th incess venture. al Income Tax Fi	alf-Empl an farmir rrred in the rrred in the ss busines busines busines the loss fr The leas the loss fr	Dyment oyment ug, are i ug proj e to proj e genel ve genel ve genel ve genel ve stincor s at a n s tincor form 1(theom self-em self-em ration or ome. Ad ome. Ad busines te loss, te possi ve possi y40 or 1	S <u>e Calculatio</u> ployed or ha current year i that income ditional income but held addi but held addi but held addi but s zero (n 040-SR and	ns net s net incom s net incom Deductio ne from ot deducted deducted schedule s s	le from me, unle ans for pe from a p from a p 1. Add 1	s of em solutions of em solutions of em constitue i socessar	ources current expens piployme ich a se income r y inforr r the ar	5. monthing server set must alary with mation mounts	 y income provide h as interest on ' t be treated as s ts received, the is in other employ or arriving at allow reported on the 	rome pi rome pi ncome fi roment. F following	□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	at from priving the second sec	
ations, trusts, etc. Schedule 1 Part 1, LINE 5	This guidance will assist you in calculating the Self-employed persons may use income tax recor measure. Report income derived from the busines expenses, and other similar non-business deduct income generated or lost from your business vent applying for reduced price or free meals would be application, it is not possible to report a negative to business operation may be taken from your most Capital Gain or (Loss) Form 1040 or 1040-SR,LIN Business Income or (Loss) Schedule 1 Part 1, LINE Other Gains or (Losses) Schedule 1 Part 1, Scorpo	\$ rds for the preceding is ses venture less opera ses venture less opera tions are not allowed i true. For example, if y e the income from the income from any busis trecent U.S. Individua trecent U.S. Individua NE 3 NE 3 NE 3 124	f you engage i calendar year a ting costs incur in reducing gro- you operated a salary only. Th iness venture. al Income Tax R al Income Tax R	If-Empl an farmir arred in the rred in the ss busin busines busines busines the loss fr The leas teturn - f	<u>oyment</u> <u>ug, are</u> s e to proj e to proj e to proj e to s a nu s at a nu s at a nu s at a nu form the form 10	theom self-em fact the ration or some. Ad et loss, the possi- the possi-the possi- the possi-the possi	Calculation ployed or he current year's that income ditional income ditional income but held addi but held addi	Incom Incom <t< td=""><td>I the from the from the from the from the from the ther kind bloyment 1. Add the from a p</td><td>□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□</td><td>ources current ich a sa income y inforr r the ar</td><td>s. monthines successes successes successes successes and musical successes and monthines and monthin</td><td> y income provide h as interest on I t be treated as s ts received, the i i in other employ or arriving at all reported on the </td><td>s a mor nome parate eparate ncome 1 ment. F wable ii followin;</td><td>□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □</td><td>ate art from oses of from priv</td><td></td></t<>	I the from the from the from the from the from the ther kind bloyment 1. Add the from a p	□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□	ources current ich a sa income y inforr r the ar	s. monthines successes successes successes successes and musical successes and monthines and monthin	 y income provide h as interest on I t be treated as s ts received, the i i in other employ or arriving at all reported on the 	s a mor nome parate eparate ncome 1 ment. F wable ii followin;	□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	ate art from oses of from priv	
ations, trusts, etc. Schedule 1 Part 1, LINE 5	This guidance will assist you in calculating the Self-employed persons may use income tax recorress, and other similar non-business deduct income generated or lost from your business ventia applying for reduced price of free meals would be application, it is not possible to report a negative i business operation may be taken from your most Capital Gain or (Loss) Form 1040 or 1040-SR,LIN Business Income or (Loss) Schedule 1 Part 1, LINE Rental real estate, royalties, partnerships, S corpor Farm Income or (Loss) Schedule 1 Part 1, LINE 6	\$ se amount to report if ords for the preceding a ses venture less opera- tions are not allowed inture. For example, if y e the income from the income from any busis t recent U.S. Individua t recent U.S. Individua NE 7 NE 3 : 4 NE 3 : 4	f you engage i calendar year a ting costs incur in reducing gro- you operated a you operated a you only. Th iness venture. al Income Tax R al Income Tax R	<u>alf-Empl</u> n farmir as a bas red in the se loss fr the leas the leas the leas	ovment ug, are s e to proj e genere ess incor s at a n s at a n s at a n s at a n form for form 1C	LIncom self-em ration or ration or ration or ration or ration or ration or ration or sine. Ad or et loss, busines busines to possie the possie	Calculatio ployed or ha current year that income ditional incor but held addi s cannot be s cannot be s cannot be s cannot calculate s calculate	superint of the second se	I. Add 1	□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□	□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	s. s. ser southil alary w: earner earner mation mounts	y income provide h as interest on I t be treated as s is received, the in other employ or arriving at alk reported on the	s a mor rome parte parte ncome t ment. F following	□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	ate art from priving for the p	· · ·
ations, trusts, etc. Schedule 1 Part 1, LINE 5 nual Income Before Any Deductions. Report in Step 3 under All Other I	This guidance will assist you in calculating the Self-employed persons may use income tax recor measure. Report income derived from the busines expenses, and other similar non-business deduct income generated or lost from your business vent application, it is not possible to report a negative is business operation may be taken from your most Capital Gain or (Loss) Form 1040 or 1040-SR,LIN Business Income or (Loss) Schedule 1 Part 1, LINE Other Gains or (Losses) Schedule 1 Part 1, LINE Rental real estate, royalties, partnerships, S corpor Farm Income or (Loss) Schedule 1 Part 1, LINE 6 TOTAL \$	\$ rds for the preceding to the amount to report if provides on the preceding to the preceding the press venture less operations are not allowed in the income from the any busises the income from the the income from any busises the trecent U.S. Individual to the the income from the the income from the the income from the the income from the trecent U.S. Individual to the trecent U.S. Individual t	Fyou engage i calendar year a ting costs incur you operated a salary only. Th iness venture. al Income Tax R al Income Tax R schedule 1 Part	s. Repc	<u>oyment</u> <u>ug</u> , are s e to proj e to proj e to proj e to sat a nu s at at a nu s at at a nu s at at at at at at at at	theom self-em ject the ration or some. Ad et loss, busines the possi y40 or 1	Calculatio ployed or ha current year's that income dutional incor dut held addi so cannot addi s cannot exerc ble is zero (n 040-SR and 040-SR and	Instant ave incom s net incom s net incom o income) Schedule \$	bompute	s sthe c srsonal costitive costitive costitive costitive costitive costitive costitive	ources current expens ich a sa income y inforr r the ar	s. monthines succession alary with earner mation mounts	y income provide h as interest on I t be treated as s ts received, the i f in other employ or arriving at allut reported on the - Gros	s Annu:	The accuration of the second appendix and appendix and appendix for purpor for purpor income finite former finite second appendix and a	at from art from priv	· · ·
S	This guidance will assist you in calculating the Self-employed persons may use income tax recorr measure. Report income derived from the busines expenses, and other similar non-business deduct income generated or lost from your business venti- applying for reduced price or free meals would be application, it is not possible to report a negative i- business operation may be taken from your most Capital Gain or (Loss) Form 1040 or 1040-SR,LIN Business Income or (Loss) Schedule 1 Part 1, LINE Other Gains or (Losses) Schedule 1 Part 1, LINE Rental real estate, royalties, partnerships, S corpo Farm Income or (Loss) Schedule 1 Part 1, LINE 6 TOTAL <u>\$</u> Gross A	\$ srds for the preceding ass venture less over the preceding ass venture less over the income from the income from any busit trecent U.S. Individua NE 7 NE 3 I 4 NE 3 I 4 Annual Income Before Ear	f you engage i calendar years ating costs incur in reducing gro- you operated a solary only. Th iness venture. al Income Tax R al Income Tax R schedule 1 Part schedule 1 Part	IF-Empl an farmir an farmir as a basin sred in th sr busines busines busines busines the loss fr The leas the	ovment og, are s e to proj e genere e ss incor st incor st incor form 1C 5 5 5 5	LIncom self-em ration o syme. Ad observed and busines to bossine to bossineto bossine to bossine to	Calculatio ployed or ha current year ''that income ditional income but held addi s cannot be s cannot be ble is zero (n 040-SR and 040-SR and 040-SR and	ave incom s net incom s net incom Deductio ne from ot tional emp o income o income Schedule Schedule Schedule Schedule	In the from the from the from the from the from the from the	softer siste control of the sister of the si	Durces current ployment income y inforr r the an r the an	s. monthi ses suc earner mation nounts	y income provide h as interest on I t be treated as s is received, the is received the or arriving at allo reported on the All Other I	s Annu:	Adult Incom	ate arte art from erior from priv from priv arte + 12)	
sions, trusts, etc. Schedule 1 Part 1, LINE 5 \$	This guidance will assist you in calculating the Self-employed persons may use income tax recorreases, and other similar non-business deduct income generated or lost from your business vent applying for reduced price or free meals would be application, it is not possible to report a negative i business operation may be taken from your most Capital Gain or (Loss) Form 1040 or 1040-SR,LIN Business Income or (Loss) Schedule 1 Part 1, LINE Business Income or (Loss) Schedule 1 Part 1, LINE Rental real estate, royalties, partnerships, S corpo Farm Income or (Loss) Schedule 1 Part 1, LINE 6 TOTAL \$Gross A Sources of Child Income • Earnings from work • Earnings from work	\$ se amount to report if ass venture less over titons are not allowed in inture. For example, if y e the income from any busis trecent U.S. Individua NE 7 NE 3 I 4 I Corrations, trusts, etc. S 6 Salary, we Net income Fore Salary, we Net income	f you engage i calendar year a ting costs incur you operated a vyou operated a	lif-Empl an farmir an farmir srad in the sr busines busines busines busines the leas the lea	ovymenti vg, are s e to proj e to proj e genere st incor st incor st incor st incor st in Ste some Soi some Soi	Lincom self-em ject the ration or yme. Ad et loss, et loss, et loss, to postie y40 or 1 y40 or 1 y40 or 1 urces)	 Calculatio Ployed or ha current year That income ditional income but held addi s cannot be s cannot be ble is zero (n 040-SR and 040-SR and Hother Her All Other Fer All Other Fer All Other 	ns ave incom s net incor Deductio ne from ot titonal emp o income Schedule	The from the from the from the from the from the from the	s of em s ogethe cogethe cogethe costruction control of em s of em s of em s of em s of em s ogethe costruction control of em s of em	al gover	s. s. alary warner nation nounts	y income provide h as interest on I t be treated as s is received, the i or arriving at allov or arriving at allov reported on the All Other I - Disability ben - Regular incon	s Annuz s Annuz s Annuz s Annuz	The accurs are and apa e and apa for purpo For purpo for purpo for purpo income finance for the second seco	ate art from priving irom pr	