



Monticello Community Schools
Shannon Elementary / Carpenter Elementary
321 W. South St. / 615 N. Gill St., Monticello, IA 52310
(319) 465-3000

January, 2022

Dear Parents and Guardians,

Thank you for participating in Kindergarten Roundup. Kindergarten Roundup is an important event that helps ensure a smooth transition for our incoming kindergarten class.

Pre-registration (January 4-28, 2022) involves the exchange of important information and required medical forms. The Medical Exam Form, Immunization Card and Dental Exam Form will be handed out at this time. **According to Iowa law, we must have all of these completed medical forms on school file prior to your child attending school. *The completed Immunization form is due by May 2, 2022, the Dental and Physical can be returned at Registration in August or the first day of school (at the latest).** You may mail the completed forms to Sandy Hinrichs (school secretary) at Shannon Elementary School, or you may drop them off to her during school hours. If you have any questions regarding the medical forms, please call our school nurse, Jen Speltz at 319-465-3000. (Please note that the Kindergarten Roundup Pre-registration does not take the place of the Monticello Community School District registration in August.)

New incoming Kindergarten Students will also need:

Proof of Age: Birth certificate or hospital certificate of birth, baptismal record, signed physician's statement showing date of birth

Proof of Residency: Utility bill, rental agreement, etc. (something that shows your current address and that you live within our district boundary)

Please feel free to contact the teachers or me to learn more about our kindergarten program - or we could arrange for you to visit a kindergarten classroom. Please call the school office if you would like to arrange a classroom visit. For more information and copies of required forms, please visit our district web site: www.monticello.k12.ia.us, and click on Kindergarten Roundup and Registration Info.

Sincerely,

Denny Folken
Elementary Principal



Monticello Community Schools
Shannon Elementary- Carpenter Elementary
321 W. South St. - 615 N. Gill St, Monticello, IA 52310
(319) 465-3000
Shannon ext. 4114 - Carpenter ext. 3111

January, 2022

Dear Parent / Guardian of Incoming Kindergartners,

The Iowa Immunization Law states that for your child to attend a public or private school in Iowa, he or she must be fully immunized against DPT, Polio, Chicken pox, MMR, and Hepatitis B. This means that to be fully immunized your child will need to have had:

Polio: 4 doses – with one dose given after the age of 4

DPT (Diphtheria, Pertussis, and Tetanus): 5 doses with one dose given after the age of 4

MMR (Measles, Mumps, and Rubella): 2 doses (usually the second dose is given after age 4)

Varicella (Chicken Pox): 2 doses (usually the second dose is given after age 4)

Hepatitis B: 3 doses

IT IS MANDATORY that a COMPLETED IMMUNIZATION CERTIFICATE for your child be RETURNED TO SCHOOL by MAY 3, 2022. Your child will not be able to attend school the first day if immunizations are not completed. If there is a problem with completing the above vaccines by the first day of school, please call Jen Speltz, School Nurse at Shannon Elementary (319 – 465 – 3000 ext. 4140).

The state law has provided for religious, medical, or provisional certificates in the case that your child, for some reason, cannot complete the required immunizations by August. If you need one of these certificates, please contact your physician, the Community Health Office, or Jen Speltz.

We are happy to receive your child's immunization certificate as soon as it is completed, but it **MUST BE ON FILE AT SCHOOL** by the **FIRST DAY** of CLASSES in AUGUST of 2022. Your child, according to the state immunization law, is to be excluded from school if there is not one of the certificates (completed immunization certificate; provisional; religious; or medical) on file the first day of school in August 2022.

In the New Student Forms in the downloads, you will find **Medical Exam Form** with a copy of the **Immunization Card** printed on back of **Medical Form**, also attached is a **Dental Form** for your child's dentist to fill out at their next appointment. The Medical Exam Form, Immunization Card, Vision Card and Dental Form are being given to you now to allow more time for you to get your child to the doctor, and dentist. The doctor and dentist will know how to fill out each form. The Dental and Physical can be returned at Registration in August, or the first day of school. When you have completed the forms, you can either mail them to Sandy Hinrichs, Secretary, at Shannon Elementary School, drop them off during school hours or fax them to 319-465-3370.

***Please let us know on the back of this sheet any additional information regarding your child that the teacher or other personnel should be aware of (allergies, medications, significant developmental history, etc.)**

Kindergarten Information to return to Shannon

*Home Language - Race Ethnicity Form - District Migrant Form

*Student-Parent Information

*Birth Certificate - Proof of Residency

*Immunization- Dental-Physical with LEAD screening date by May 2, 2022

Sincerely,

Jen Speltz RN, BSN

Shannon Elementary School Nurse



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WELCOME TO SHANNON ELEMENTARY!

Helpful Tips for the Fall:

The School Handbook will provide much of the information that you will need. However, some information to help start the year include the following:

First Week of School

The middle school serves as a bus transfer location – meaning students get off of their route bus to get on a shuttle bus that takes them to their school. During the first week, we have extra support at the middle school in the mornings and afternoons. For that reason, it's recommended that you start the year with the routine that you will normally use for sending your child to and from school. Please make sure that your child knows the name of his/her teacher so that adults can help direct children to the appropriate entrance when unloading from the bus at Shannon.

Pick Up and Drop Off Times

Drop your child off no earlier than 7:50 am. Before that time, there is no designated supervision for your child. Do not park in the bus zone during the times posted on the signs. The bus zone is from the west corner to the last posted sign. Additionally, please reserve the east end for pickup and drop off traffic flow. Do not park to the north of the road extension that travels west off of W. South Street. (Apartment Complex) Do not park in the west parking lot. The parking lot is already full and it is used as a pick up and drop off area.

If you take your child to school and need to enter the building... please park on a side street and walk your child to the school. Note: If you are visiting outside of pick up and drop off times, you may park in front of the school or in the parking lot.

Entering the School Building

When entering the school building, you must enter through the front door. If supervision is not present, the door will be locked. If the door is locked, you may push the button to contact the office.

Monticello Community School Information

Please go to our web site: <http://www.monticello.k12.ia.us/>

August Registration Reminder

Parents will still need to register for school in August. That is when E-Registration forms are completed, fees are paid, free/reduced lunch applications are submitted and classroom assignments are shared. School registration is Tuesday, August 9th at the Monticello High School from 3:00 pm to 7:00 pm.