

All instructional and extra-curricular services to students shall be provided as a part of the district's instructional and activity program. Every effort will be made by the licensed employees to help students with learning deficiencies before recommending that the parents engage a tutor. Parents must remember that tutoring does not guarantee improvement and that parents should consider any educational options provided by the school district before hiring a tutor.

Since there are exceptional cases when tutoring will help students overcome learning deficiencies, tutoring by licensed employees may be approved by the superintendent. Licensed employees may only tutor students other than those for whom the teacher is currently exercising teaching, administrative or supervisory responsibility, unless approved by the superintendent. Licensed employees who would like to tutor students should begin by discussing the situation with their building principal. If approval is given by the principal then the employee should seek final approval from the superintendent.

Tutoring for a fee may not take place during regular school hours. No district facilities, equipment, materials or supplies shall be used by any employee for private tutoring, lessons, coaching or any other educational services or for an employee's private business or activities without prior specific approval from the superintendent.

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