

Class A: SCHOOL DISTRICT AND SCHOOL DISTRICT RELATED ORGANIZATIONS

- Regular classroom and extracurricular activities sponsored by the school
- School board approved support organizations activities
- School/district sponsored staff activities
- Board approved community education activities
- Community, social, civic or service organizations sponsoring money making activities with all proceeds directly benefiting the schools
- Monticello or Jones County government units or committees
- Requests for National, State and Local elections

Class B: NON-PROFIT / YOUTH / CIVIC ORGANIZATIONS

- Community, social, civic or service organizations for purposes that have educational, recreational or cultural purposes
- Local nonprofit organizations/community groups conducting money making activities for their organizations or for charitable purposes
- Parents wishing to use the facility for a small number of students
- Organizations such as Boy Scouts, Girl Scouts, 4-H

Class C: IN-DISTRICT ORGANIZATIONS / PRIVATE INTEREST GROUPS

- Organizations, businesses, or other Private Interest Groups located within and paying property taxes to the Monticello Community School District

Class D: OUT OF DISTRICT ORGANIZATIONS / PRIVATE INTEREST GROUPS

- Organizations, businesses, or other Private Interest Groups located outside the Monticello Community School District
- Out of school district youth or adult groups with less than 75% Monticello residents as participants

NOTES:

- The superintendent and/or board may, by discretion, approve other uses of school facilities and set fees accordingly
- Each entity must make arrangements with the school district activities director to have adequate custodial and supervisory services. A custodian may be required for all facilities usage (Determined by the Activities Director)
- Facilities will not be available unless a Facility Request Form and a Hold Harmless agreement is signed by the entity and the school district well in advance of scheduled usage
- All groups are responsible for their own liability insurance coverage with the minimum amount of \$1,000,000 combined single limit of bodily injury and property damage liability
- The district may require a proof of insurance certificate
- Fractions of hours will be rounded up to the next hour
- All facility rentals subject to availability
- Food Service Supervisor required for all kitchen use in any building
- Superintendent / Board may waive fees for any group at the discretion of the Superintendent or Board

| ROOM | CLASS A or B | CLASS C | CLASS D |
|---|-------------------------|--------------------|--------------------|
| Any School Cafeteria w/o Kitchen | Charge may apply | \$25 / hr. | \$50 / hr. |
| Any School Cafeteria with Kitchen | Charge may apply | \$50 / hr. | \$100 / hr. |
| Any School Gym | Charge may apply | \$50 / hr. | \$100 / hr. |
| Any Auditorium | Charge may apply | \$50 / hr. | \$100 / hr. |
| Any Classroom / Other Rooms | Charge may apply | \$25 / hr. | \$50 / hr. |
| Any Hallway / Commons | Charge may apply | \$25 / hr. | \$50 / hr. |
| Any Media Center | Charge may apply | \$50 / hr. | \$100 / hr. |
| Baseball or Softball Field | Charge may apply | \$25 / hr. | \$50 / hr. |
| Football Field / Stadium | Charge may apply | \$100 / hr. | \$200 / hr. |
| Stadium Scoreboard | Charge may apply | \$25 / hr. | \$50 / hr. |
| Track / Field | Charge may apply | \$100 / hr. | \$200 / hr. |
| Any music room / facility used for rehearsals | Charge may apply | \$50 / hr. | \$100 / hr. |
| Personnel Fees | | | |
| Auditorium Stage Technician (4 hr. min) | Charge Actual Cost | \$25 / hr. | \$25 / hr. |
| Event Supervisor (4 hr. min) | Charge Actual Cost | \$25 / hr. | \$25 / hr. |
| Custodian (4 hr. min.) | Charge Actual Cost | \$25 / hr. | \$25 / hr. |
| Food Service Supervisor (4 hr. min) | Charge Actual Cost | \$25 / hr. | \$25 / hr. |
| Sound / Light Staff (4 hr. min) | Charge Actual Cost | \$25 / hr. | \$25 / hr. |

Entities that use the school district facilities must leave the facilities in the same condition it was in prior to use, or additional fees may apply.

Reviewed and Amended: 7/27/20