

**Official Minutes of the Monticello Community School District Board of Education for the  
Regular Meeting of July 27, 2015**

Voting Order:  
Brokaw  
Beitz  
Mere  
Gray  
Johnson

The Board of Education regular meeting was called to order at 6:00 PM by President Chris Brokaw. The following directors were present: Brokaw, Beitz, Mere, Gray, and Johnson. Absent: None.

It was moved by Mere, seconded by Beitz to approve the agenda as amended to include additional bills to be approved under Item 5 –Finance and to add under Item 9 – Personnel – “Contract Amendment for School Administrative Manager” and “Contract Amendment for Activities Director”. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

Congratulations were extended to the Treble Makers on earning \$6,000 thru the ‘Drive One 4 UR School’ fundraiser with Freese Motors! Thank you Freese Motors! And to the Varsity Baseball and Softball Teams on advancing to post season play.

A motion was made by Mere, seconded by Gray to approve the minutes as corrected for the regular board meeting of June 22, 2015, special meeting of June 30, and work session/special board meeting of July 8, 2015 as presented. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

It was moved by Gray, seconded by Beitz to approve the bills for the month of July as presented. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

A motion was made by Beitz, seconded by Mere to approve the finance reports for the month of June as presented. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

Principals Brent Meier and Joan Young each gave a building report. Denny Folken was absent. Superintendent Anderson reported on the following: purchase orders for next year have been processed; supervised a band practice and also marched in the 4<sup>th</sup> of July parade; gave a report to the Board on the TLC savings and other general fund cost savings for this year which comes to roughly \$444,000; met with Eric Briesemeister on Jones Regional Medical Center/school district relationship; conducted high school band interviews; met with Dave Savage of EMC to go over the District’s insurance; and also volunteered for fair parking.

A motion was made by Johnson, seconded by Mere to amend a motion from June 22, 2015 Board Meeting – Approve 2015-16 High School Fundraisers. The motion read as follows: *It was moved by Beitz, seconded by Mere to approve the 2015-16 High School Fundraisers as presented with the caveat that all booster organizations must meet the legal requirements of obtaining the 501c3 status and tax exempt status.* Ayes: Johnson, Brokaw, Beitz, Mere. Nay: None. Motion carried. After further investigation of the booster organizations, they do not have to obtain the 501c3 status but they do need to show proof of liability insurance and obtain their own federal tax ID number. Therefore, the motion was amended to state the following: *It was moved by Beitz, seconded by Mere to approve the 2015-16 High School Fundraisers as presented with the caveat that all booster organizations must obtain their own federal tax ID number and also show proof of liability insurance.* Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

It was moved by Mere, seconded by Beitz to approve the Resolution Ordering a Special Election on the Issuance of \$22,000,000 General Obligation School Bonds to provide funds to build, furnish, and equip a middle school addition to the high school facility including related remodeling and site improvements, and to build, furnish, and equip an elementary grade facility to replace the 1923 portion of the current grade five through eight facility including related demolition, remodeling and site improvements as presented. Ayes: Brokaw, Beitz, Mere, Gray. Nay: Johnson. Motion carried.

A motion was made by Gray, seconded by Beitz to approve the letter of agreement with Ahlers & Cooney for legal services for the election on September 8, 2015 to authorize the issuance of up to \$22,000,000 in general obligation school bonds to build, furnish, and equip a middle school addition to the high school facility including related remodeling and site improvements, and to build, furnish, and equip an elementary grade facility to replace the 1923 portion of the current grade five through eight facility including related demolition, remodeling and site improvements. Ayes: Brokaw, Beitz, Mere, Gray. Nay: Johnson. Motion carried.

It was moved by Mere, seconded by Beitz to approve the second and final reading of Board Policy #405.0F2 Family and Medical Leave Request Form as presented. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

A motion was made by Johnson, seconded by Mere to approve the 2015-16 High School student & faculty handbooks as presented. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

It was moved by Beitz, seconded by Gray to approve the 2015-16 Middle School student & faculty handbooks as presented. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

A motion was made by Mere, seconded by Beitz to approve the 2015-16 Elementary student & faculty handbooks as presented, noting that the staff directory needs to be updated. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

It was moved by Beitz, seconded by Gray to approve the 2015-16 Monticello Activities Department handbook as presented. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

A motion was made by Johnson, seconded by Mere to accept the bid from Freese Motors in the amount of \$28,400 for a new 2016 Transit 150 Wagon. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

It was moved by Beitz, seconded by Gray to accept the resignation of Karen Verhagen as Special Education Child Specific Associate at the Middle School, effective immediately, with thanks for her years of service. By roll call vote: Brokaw, aye; Beitz, aye; Mere, aye; Gray, aye; Johnson, aye. Nay: None. Motion carried.

A motion was made by Mere, seconded by Johnson to accept the resignation of Jon Kyte as Special Education Child Specific Associate at the High School effective immediately, with thanks for his years of service. By roll call vote: Beitz, aye; Mere, aye; Gray, aye; Johnson, aye; Brokaw, aye. Nay: None. Motion carried.

It was moved by Gray, seconded by Mere to approve the Fall Non-Teaching Coaches & Volunteers as presented. Ayes: Brokaw, Beitz, Mere, Gray, Johnson. Nay: None. Motion carried.

A motion was made by Beitz, seconded by Mere to approve the 2015-16 Teacher Mentors for a stipend of \$1,000 as presented. By roll call vote: Mere, aye; Gray, aye; Johnson, aye; Brokaw, aye; Beitz, aye. Nay: None. Motion carried.

It was moved by Mere, seconded by Beitz to approve the appointment of Deb Bowman as District Mentor Facilitator for the 2015-16 school year with a salary of \$5,400, effective August 18, 2015. By roll call vote: Gray, aye; Johnson, aye; Brokaw, aye; Beitz, aye; Mere, aye. Nay: None. Motion carried.

A motion was made by Johnson, seconded by Gray to approve the substitute bus drivers for 2015-16, at the rate of \$17.70 per hour as presented, effective immediately. By roll call vote: Johnson, aye; Brokaw, aye; Beitz, aye; Mere, aye; Gray, aye. Nay: None. Motion carried.

It was moved by Beitz, seconded by Mere to approve Kelly McAtee as Special Education Child Specific Associate at Shannon Elementary for approximately 4 ½ hours per day, 5 days a week at the associate rate of \$13.66 per hour, effective August 20, 2015. By roll call vote: Brokaw, aye; Beitz, aye; Mere, aye; Gray, aye; Johnson, aye. Nay: None. Motion carried.

A motion was made by Gray, seconded by Johnson to approve Bret McDonald as Middle School Volleyball coach at BA, Step 0, 6% for a salary of \$1,810, effective immediately. By roll call vote: Beitz, aye; Mere, aye; Gray, aye; Johnson, aye; Brokaw, aye. Nay: None. Motion carried.

It was moved by Beitz, seconded by Mere to approve Laura Schmitt as Middle School Volleyball coach at BA, Step 10, 6% for a salary of \$2,443, effective immediately. By roll call vote: Mere, aye; Gray, aye; Johnson, aye; Brokaw, aye; Beitz, aye. Nay: None. Motion carried.

A motion was made by Mere, seconded by Beitz to approve Lynn Dotterweich as food service employee at the Middle School for approximately 3 ¼ hours per day, five days a week, for approximately 172 days, at the rate of \$13.58 per hour, effective August 24, 2015. By roll call vote: Johnson, aye; Brokaw, aye; Beitz, aye; Mere, aye; Gray, aye. Nay: None. Motion carried.

It was moved by Johnson, seconded by Mere to approve Michael Kowbel as High School Band Teacher at BA, Step 1, at \$34,233, with 10 extended days at \$1,601 and as High School Band Director at BA, Step 1, 13% for \$4,059, for a total salary of \$39,893, effective August 18, 2015. By roll call vote: Brokaw, aye; Beitz, aye; Mere, aye; Gray, aye; Johnson, aye. Nay: None. Motion carried.

A motion was made by Johnson, seconded by Gray to approve a contract amendment for Curt Tauke from .50 FTE Teacher and .50 FTE TLS 5-8 Technology Coach, salary of \$56,889 to .375 FTE Teacher and .50 FTE TLS 5-8 Technology Coach, salary of \$49,778, effective immediately. By roll call vote: Beitz, aye; Mere, aye; Gray, aye; Johnson, aye; Brokaw, aye. Nay: None. Motion carried.

It was moved by Johnson, seconded by Gray to approve Curt Tauke as District Technology Facilitator for approximately 201 days for a salary of \$18,600, effective August 1, 2015. By roll call vote: Gray, aye; Johnson, aye; Brokaw, aye. Nay: Beitz and Mere. Motion carried.

A motion was made by Johnson, seconded by Beitz to approve contract amendment for Tim Lambert as School Administrative Manager from .875 FTE to .50 FTE for a salary of \$32,500, effective immediately. By roll call vote: Gray, aye; Johnson, aye; Brokaw, aye; Beitz, aye; Mere, aye. Nay: None. Motion carried.

It was moved by Johnson, seconded by Beitz to approve a contract amendment for Tim Lambert as Activities Director from 'extra' to .375 FTE for a salary of \$26,447, effective immediately. By roll call vote: Johnson, aye; Brokaw, aye; Beitz, aye; Mere, aye; Gray, aye. Nay: None. Motion carried.

A motion was made by Johnson, seconded by Gray to approve the transfer of Karen Menster from Panther Academy Supervisor to Panther Academy Supervisor/Director for a salary of \$14.11 per hour, for approximately 40 hours per week, with a paid PPO \$1,000/2,000 Alliance Select health plan, effective immediately. By roll call vote: Brokaw, aye; Beitz, aye; Mere, aye; Gray, aye; Johnson, aye. Nay: None. Motion carried.

The following was announced: The next work session is August 12 @ 6:00 PM; New teacher orientation is August 18 @ 8:00 AM; the welcome back lunch is Thursday, August 20 at noon in the HS Commons; open house at all schools will be Thursday, August 20 from 5-6:30pm; school starts Monday, August 24 with a 2:00 dismissal; and the next regular board meeting is August 24 @ 6:00 PM

There being no further business, the meeting was adjourned at 7:52 PM.

Approved:

Attest:

Chris Brokaw, President

Judy Hayen, Board Secretary