

Policy Title: **Financial Reports**

Policy #803.4

The board secretary and/or treasurer shall report to the board each month the receipts, disbursements, and balances of the various funds. This report shall be in written form and sent to the board with the agenda for the board meeting.

Each month the schedule of bills allowed by the board shall be published by the board secretary in a newspaper designated as a newspaper for official publication. Annually, the total salaries paid to employees regularly employed by the school district shall also be published in a newspaper designated as a newspaper for official publication.

The board shall cause to have published the proceedings of each regular or special meeting after the adjournment of such meetings. The secretary shall furnish a copy of the proceedings within two weeks following the adjournment of the meeting.

Date of Adoption: 1967

Reviewed and Amended: 9/16/85; 11/28/88; 10/12/92; 9/95; 1/24/00; 12/22/08; 2/24/14