

Policy Title: **Production of Materials and Services  
by Students and Employees**

Policy #604.5

Materials and services produced by students at the expense of the school district are the property of the school district. Materials and services produced by students at the student's expense, except for incidental expense to the school district, are the property of the student.

Materials and services produced by employees at the expense of the school district are the property of the school district. Materials and services produced by employees at the employee's expense, except for incidental expense to the school district, are the property of the employee.

It is the responsibility of the superintendent to determine incidental expense.

Approved: 09/25/06

Reviewed and Amended: 12/22/08; 2/24/14