

Students utilizing school transportation shall conduct themselves in an orderly manner fitting to their age level and maturity with mutual respect and consideration for the rights of the bus driver and the passengers. Students who fail to behave in an orderly manner will be subject to disciplinary measures.

The school vehicle driver shall have the authority to maintain order on the school vehicle. It shall be the responsibility of the driver and Director of Transportation to report misconduct to the building administrator.

The board supports the use of video cameras on school busses used for transportation to and from school as well as for field trips, curricular or extracurricular events. The video cameras will be used to monitor student behavior and may be used as evidence in a disciplinary proceeding. The bus videos are student records subject to school district confidentiality, board policy and administrative regulations.

Once an infraction occurs, the following bus discipline procedure may be used to maintain an orderly atmosphere on the school vehicle:

Bus Discipline Procedure

In the event a general education student's conduct is inappropriate while being transported to and from school, the following actions could result (depending on severity, certain steps may be by passed):

- Step 1) A student/driver conference will be held centering around the student's behavior, the rule that was violated, and the expectations for the future.
- Step 2) The parents of the student may be contacted by the driver and/or the Director of Transportation and/or building administrator. A written report will be filed with the building principal of the student and a copy forwarded to the parents.
- Step 3) A student/driver/principal conference may be held concerning the incident. A written report will be filled out by the driver and principal. The building principal will contact the parents of the student and an accompanying letter may be sent to the parents. The student may be suspended from bus privileges from one to five days.
- Step 4) A student/driver/principal conference may be held concerning the incident. A written report will be filled out by the driver and principal. The building principal will contact the parents of the student and an accompanying letter may be sent to the parents. The student will be suspended from bus privileges from five to ten days. A parent/student/driver/principal conference will be held prior to the return of the student to bus privileges.
- Step 5) A student/driver/principal conference may be held concerning the incident. A written report will be filled out by the driver and principal. The building principal will contact the parents of the student and an accompanying letter may be sent to

the parents. The student will be suspended from bus privileges indefinitely or pending the result of a hearing by the superintendent.

The above steps are intended as a guide for the Director of Transportation and building principals. Depending on the severity of the offense and/or the number of previous offenses, the Director of Transportation and/or building principals may use their discretion in determining the beginning step and severity of consequences, up to and including loss of riding privileges for a calendar year.

In the event a special education student's conduct is inappropriate while being transported to and from school, the following actions could result:

Step 1) A student/driver conference will be held centering around the student's behavior, the rule that was violated, and the expectations for the future. The parents of the student will be contacted by the driver. A written report will be filed with the building principal of the student and a copy forwarded to the parents.

Step 2, 3, & 4) A student/driver/principal conference may be held concerning the incident. In addition, the student's IEP Team may meet to determine appropriate educational options and transportation for the student. A written report will be filled out by the driver and principal. The building principal will contact the parents of the student and an accompanying letter will be sent to the parents.

Adopted: 12/18/13

Reviewed:

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