

The board shall, at least once every five years, review board policy. Once the policy has been reviewed, even if no changes were made, a notation of the date of review is made on the face of the policy statement.

Each year the Board may make a determination about the sections and/or series of the policy manual and the specific policies in the policy manual to be reviewed. If the Board does not make a decision regarding what sections and/or series of the policy will be reviewed at any time, the Board may review it according to the following schedule:

- Year 1: Review the 100s, 200s and 300s Series
- Year 2: Review the 400s Series
- Year 3: Review the 500s Series
- Year 4: Review the 600s, 700s and 800s Series
- Year 5: Review the 900s and 1000s Series.

It is the responsibility of the superintendent to keep the board informed as to legal changes at both the federal and state levels. The superintendent will also be responsible for bringing proposed policy statement revisions to the board's attention.

If a policy is revised because of a legal change over which the board has no control or a change which is minor, the policy may be approved at one meeting at the discretion of the board.

Approved: 09/26/05

Reviewed: 12/22/08; 2/23/15

Revised: 10/22/12; 4/28/14