Policy Title: **Development of Policy** Policy # 208.0

The Board believes its primary function is to set policy. Policies should be in written form to provide guidelines and goals for daily operations of the school district.

Policies are principles adopted by the school board to chart a course of action. They tell what is wanted. Policies should be broad enough to indicate a line of action to be followed by the administration in meeting a number of problems and narrow enough to given clear guidance. Policies are guides for action by the administration, which then sets the rules and regulations to provide specific directions to school district personnel.

The board exercises its leadership role by its involvement in the development and adoption of written policy. Policy may be proposed by any member of the board, employee, citizen, student, superintendent, etc. All policy proposals shall be submitted to the board, through the superintendent, prior to a regular or special board meeting. The proposed policy shall be placed on the agenda for consideration. Final action to adopt new policies or amended policies shall take place only after it has appeared as an agenda item at two board meetings.

The superintendent is responsible for keeping the board informed of necessary policies and changes to existing policies.

Date of Adoption: 1967

Reviewed and Amended: 2/10/74, 11/23/92; 11/95; 8/99, 9/26/05; 12/22/08; 10/22/12; 2/23/15